



**Shared Governance Council**  
**January 15, 2014**  
**Minutes**

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**Present**

Susanna Gunther, Richard Crapuchettes, Kevin Anderson, Karen McCord, Debbie Luttrell-Williams, Gabriel Johnson, Kyle Todd, Maire Morinec, Diane White, Yulian Ligioso, Peter Cammish, Bruce Petersen, Scott Paulin, Jowel Laguerre, Maria Alejandra-Jaramillo, Myra Loza

**Absent:**

James DeKloe, George Olgin, Jeff Lehfeldt, Robin Darcangelo

**Call to Order**

The meeting was called to order at 2:01 p.m. by Chair, Interim Vice President Diane White.

**Approval of Agenda**

It was moved by Maire Morinec and seconded by Kevin Anderson to approve the agenda.

The motion passed unanimously.

**Approval of Minutes**

It was moved by Maire Morinec and seconded by Kevin Anderson to approve the minutes of November 13, 2013.

Abstain: (Debbie Luttrell-Williams)

The motion passed.

**Public Comments**

None

**Superintendent-President's Report**

Dr. Laguerre shared that he met with Nursing faculty regarding the realignment of Academic Affairs, and they voiced concerns regarding the increased workload for the Dean of the School of Health Sciences with the proposed addition of Dance, Health Ed, Kinesiology, Sports Medicine/Fitness Sciences and Nutrition. Dr. Laguerre said that he explained to them that

although there is currently discussion to add a Director of Nursing, it has always been the intent that the School of Health Sciences would have other disciplines in addition to Nursing and EMT.

Other Academic Affairs changes include:

- Child Development and Family Studies will be moved to Social and Behavioral Sciences.
- The administrative function for Distance Education will reside in Information Technology, however, the coordinator will be reporting to the Vice President of Academic Affairs.
- A Director of Athletics will be hired to oversee the Athletics program. This position will be placed in Student Services, which will allow for closer alignment to student life and student activities.

Governing Board dinners are being reinstated, with different groups having dinner with Board members. The first dinner is scheduled with faculty for February 5, 2014. Thereafter, dinners will be scheduled with students, classified staff and ALG.

The ACCJC met last week to make final determinations on submitted reports. The college should hear from the Commission sometime in February. The areas that need continued work are Distance Education, Student Equity and Staff Equity.

### **Human Resources Recruitment Update**

Chair, Interim Vice President Diane White introduced the new Associate Vice President of Human Resources, Bruce Petersen. Interim Vice President White explained that in consultation with the Superintendent/President's Council and union leaders, it has been decided to add a Human Resources standing item on all Shared Governance Council agendas for reporting on new positions and recruitment.

Associate Vice President Petersen distributed a list of open positions for classified, management and faculty. Positions that are on hold were not listed. Human Resources staff will be attending recruitment fairs in both San Francisco and Los Angeles. An invitation was extended to Council members or anyone else who is interested, to also attend these fairs. Associate Vice President Petersen stated that his number one priority is to hire permanent staff in Human Resources as currently there are many interims and temporary employees. He will also be reinstituting a calendar to include timelines for recruitment.

Kevin Anderson noted that sometimes for some disciplines (i.e. Computer Science) there are small pools of adjunct applicants and better strategies are needed for advertising. Susanna Gunther added that targeted recruitment is needed for minorities, especially in Math.

Karen McCord stated that in the past Solano College had a diversity internship program and wondered if it could be brought back. Interim Vice President White added that this is one of the elements of the EEO plan, so it would be appropriate to begin working with Human Resources

and the Academic Deans on this. This will be placed on the next Shared Governance Council agenda for further discussion.

### **Budget Update**

Vice President Yulian Ligioso reviewed with the Council the Governor's proposed 2014-15 budget for community colleges:

- Access - \$155.2 million to fund a 3% restoration of access. The budget proposes that the Board of Governors adopt a formula for local growth allocations that gives priority to districts "identified as having the greatest unmet need in adequately serving their community's higher educational needs." The budget summary states that all districts will be eligible for expanded access and that districts will eventually be restored to pre-recession levels.
- COLA - \$48.5 million to fund a statutory COLA of 0.86%.
- Student Success - \$200 million to support student success programs and strengthen support for underrepresented students. This includes \$100 million for the Student Success and Support Program and \$100 million to close gaps in access and achievement for underrepresented students groups, as identified in Student Equity Plans.
- Deferred Maintenance and Instructional Equipment - \$175 million to be evenly split between deferred maintenance and instructional equipment.
- Deferrals - \$235.6 million in budget year funding to pay down deferrals. Combined with \$356.8 million proposed in one-time funds for this purpose, this would completely eliminate the system's inter-year deferrals.
- Proposition 39 - \$39 million in funds owing to Proposition 39 to address energy efficiency projects and workforce development.
- Improving Statewide Performance – \$2.5 million is provided to provide local technical assistance to support implementation of effective practices in all districts, with priority placed on underperforming districts. Additionally, the Chancellor's Office, will receive \$1.1 million and 9 new positions aid this effort by developing indicators of student success and to monitor performance.
- Flexibility - The Governor proposes to allow districts to reallocate up to 25% of funds from select categorical programs to other federal, state, or local programs to meet the needs of underrepresented student groups as identified in Student Equity Plans.
- RDAs - The Governor proposes to improve the stability of the base apportionment by moving up the deadline for determining the amount of backfill funding necessary to resolve shortfalls stemming from RDA funds. This should help to resolve deficits prior to the end of the fiscal year rather than after the fact. The Governor proposes to initiate this change in the current year, and he provides \$38.4 million for 2013-14 and \$35.6 million for 2014-15 to account for the shift.
- Apportionment stabilization - As you may know, Proposition 30 requires that each district receive at least \$100 per FTES from the Education Protection Account created by the ballot initiative. This resulted in additional unfunded obligations to districts that

would not have otherwise received state General Fund. The administration proposes to fund these obligations not only for 2014-15 and subsequent years, but also to backfill obligations from 2012-13 and 2013-14. The Governor attempts to further stabilize the base apportionment by estimating local obligations for FTES stability and restoration costs provided in statute. Broadly, these changes are intended to mitigate structural deficits that have plagued the system in recent years.

- Adult Education - The Governor reiterates his commitment to provide funding in the 2015-16 budget to implement to plans being developed by regional adult education consortia.
- Innovative Models of Higher Education – \$50 million in one-time funding (non-Proposition 98) is proposed for incentive awards that recognize models of innovation in higher education that 1) increase the number of students earning bachelor's degrees, 2) increase the number of bachelor's degrees earned within four years, and 3) ease transfer the state's education system.

### **Affordable Care Act**

Vice President Yulian Ligioso shared with Council members the presentation that he gave at the December 18, 2013 Governing Board meeting regarding the Affordable Care Act, and reviewed the following:

- There is an individual mandate that states that every individual must have “minimum essential” coverage starting in 2014 or pay a tax.
- Employers are responsible to provide affordable minimum essential coverage to full-time employees and children starting in 2014 or risk paying a tax.
- A full-time employee is defined as an employee who works, on average, 30 hours per week or 130 hours per month.
- An excise tax will be levied on “rich” or “Cadillac” employer sponsored medical benefits programs starting in 2018. Rich plans are defined as exceeding \$10,200 (single) or \$27,500 (family) in 2010 dollars, with a limited inflation adjustment factor.

The areas that Solano College will be seeking advice on are the full-time employee definition (30 hours per week) and the cost of Solano College plan premiums that may exceed limits and be subject to an excise tax in 2018.

### **Solar Opening Ceremony**

VP Ligioso reported that there will be a grand opening ceremony on February 27, 2014 at 10 a.m. in the south parking lot (outside the Childcare Center) at the Fairfield campus for the solar canopies that have been installed in the parking lots.

### **Non-Resident Fees**

Vice President Yulian Ligioso reviewed the 2014-15 fees (\$199 per unit) that Solano College will be charging for nonresidents. International students pay \$245 per unit. Solano College currently has approximately 60 international students, up from approximately 40 students in 2012-13.

### **Smoking Policy**

Scott Paulin, Interim Chief of Police, Solano College, reviewed the proposed procedure amendments to Policy 4215, Smoking on Campus, which was brought to the December 11, 2013, Shared Governance meeting for information. Chief Paulin stated that although violators will be cited, the emphasis will be on educational awareness and prevention.

It was moved by Maire Morinec and seconded by Debbie Luttrell-Williams to approve the proposed procedures to Policy 4215.

Discussion: Karen McCord stressed the need for people to be treated equally. Chief Paulin stated that all violations will be logged and a citation will be issued upon the second warning.

Aye:                5

Noe:                Gabriel Johnson, Karen McCord

Abstain:           Kevin Anderson

Absent:           James DeKloe, George Olgin, Jeff Lehfeldt, Robin Darcangelo

The motion passed.

### **Solano County Tennis Education (SCTE)**

Chair, Interim Vice President Diane White, shared that the Solano County Tennis Education was approved at the December 18, 2013 Governing Board meeting. The agreement can be found online with the Governing Board minutes.

## **Governing Board Meeting Agenda – January 15, 2014**

The Governing Board meeting agenda for January 15, 2014 was reviewed. Debbie Luttrell-Williams noted that the proposed new job description for the Distance Education Specialist listed under 13.(b) still needs to be ratified by CSEA.

### **Adjournment**

It was moved by Debbie Luttrell-Williams and seconded by Richard Crapuchettes to adjourn the meeting.

The meeting adjourned at 3:30 p.m.

Respectfully submitted by Laurie Gorman

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